

Self Service Reporting

To run and view reports click the Reports tab and My Schedule Reports.

To complete these processes, you will need to Login.



From drop down menu select Location or All Locations, Report or All Report, Frequency or All and click Search.

	Home	Containers	ITs	Exports	Air Imports	Air Exports	PWS	CES	Reports	Alerts	Balance Due	My Account	STG Brokerage	
Му	Schedu	led Report	s											
Lo	cation All L	Locations		✓ Report	All Reports			~	Frequency	All	✓ Search			



Select Location you wish to Schedule Report.

Home Containers	ITs Exports Air Imports Air Ex	ports PWS	CESR	eports	Alerts Balance	Due My Account	STG Brokerage					
My Scheduled Reports Location All Locations Report All Reports Frequency All Search 												
Location	leport	Frequency	Report Time	Output Type	Email		Action					
Atlanta - Corp Pkwy Atlanta - Corp Pkwy Atlanta - Tradeport Drive Bensenville - Supreme Dr Bensenville - Thorndale Ave Carson Charleston - Ashley Phos Dr Charleston - Technology Dr Chicago - Wood Dale Chicago - Elk Grove City of Industry	V-BONDS CREATED DURING THE PREVIOUS DAY I INVENTORY IN WHSE + ON ROUTE I INVENTORY IN WHSE + ON ROUTE WAREHOUSE + IPI + P/U WITHIN 3 DAYS	Monday V Daily Daily Daily Daily Monday	06 • : 00 • 06:00 06:00 06:00 11:00	PDF Excel Excel Excel Excel								
Dallas Houston Jamaica Los Angeles Long Beach Miami New Jersey - Kearny New Jersey - Linden New Jersey - North Bergen Oakland	E OCEAN CFS AIR CFS DISTRIBUTION TRANSPORTATION	I LOCATIONS TECHN Powered by Carge	NOLOGY ABOUT U: o Manager Systems	S NEWS CAR	EERS CONTACT US TEP	RMS & CONDITIONS SITE MAP						

Select Report you wish to Schedule.

Home Containers	ITs Exports Air Imports Air Exp	ports PWS	CES R	Reports A	lerts Balance Due	My Account	STG Brokerage					
Ay Scheduled Reports												
Location All Locations Report All Reports Frequency All Search												
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Atlanta - Corp Pkwy 🗸	~	Monday 🗸	06 🗸 : 00 🗸	PDF 🗸			4	þ				
Los Angeles	EXPANDED ONHAND REPORT	Daily	06:00	Excel				-				
Los Angeles	FREE TIME TO EXPIRE IN 1 DAY	Daily	06:00	Excel			-	-				
Los Angeles	GO ELIGIBLE LOTS NOTIFICATION BY EMAIL	Daily	06:00	Excel			-	-				
Los Angeles	IN WHOUSE + EXPECTED + IPI + P/U W/3 DAY	Monday	11:00	Excel			=	-				
	IN-BONDS CREATED DURING THE PREVIOUS DAY											
	INVENTORY DETAIL BY SKU INVENTORY SUMMARY BY SKU											
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но	MET OCEAN CPS THE CPS TO STRIBUTION FTRANSPORTATION	LOCATIONS TECH	NOLOGY ABOUT U	JS NEWS CARE	ERS CONTACT US TERMS & CO	NDITIONS SITE MAP						



Select Frequency and time you wish to receive report.

Home Containers	ITs	Exports	Air Imports	Air Ex	ports	PWS	CES	Reports	Alerts	Balance Due	My Account	STG Brokerage						
My Scheduled Repo	лу Scheduled Reports																	
Location All Locations	Location All Locations Report All Reports								All	✓ Search								
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Atlanta - Corp Pkwy 🗸				Ň	Monday	~	06 🗸 : 00 🔪	PDF 🗸					÷					
Los Angeles	IN-BONDS	CREATED DUR	ING THE PREVIOUS	DAY	Monday Tuesday Wednesday Thursday	Monday Tuesday Wednesday Thursday	Monday Tuesday Wednesday	Monday Tuesday Wednesday	Monday Tuesday Wednesday	Monday Tuesday Wednesday	Monday Tuesday Wednesday	06:00 Exc	Excel	xcel				-
Los Angeles	IPI INVENT	ORY IN WHSE	+ ON ROUTE									ednesday	ay esday (06:00	Excel			
Los Angeles	IPI INVENTORY IN WHSE + ON ROUTE IN WAREHOUSE + IPI + P/U WITHIN 3 DAYS						Thursday	Thursday	Thursday	у (06:00	Excel			-			
Los Angeles					Daily		11:00	Excel	Excel									
					Monthly													

Select format you wish to receive report (PDF, EXCEL, CSV) under the **Output Type** column. Enter **email** address(es) and under the **Action** column click the plus sign button to Save.

Home Containers	ITs Exports	Air Imports	Air Exp	oorts F	PWS	CES	Reports	Alerts	Balance Due	My Account	STG Brokerage	
My Scheduled Reports												
Location All Locations	Location All Locations Report All Reports Frequency All Search											
Location	Report			Frequency	R	teport Time	Output Type	Email				Action
Atlanta - Corp Pkwy 🗸			~	Monday	~ [06 🗸 : 00	V PDF V					÷
Los Angeles	IN-BONDS CREATED DU	RING THE PREVIOUS	DAY	Daily	0	6:00	PDF					-
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Los Angeles	IPI INVENTORY IN WHSE	+ ON ROUTE		Daily	0	6:00	Excel					-
Los Angeles	IN WAREHOUSE + IPI + F	/U WITHIN 3 DAYS		Monday	1	1:00	Excel					-
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